



Canadian Taekwon-Do Federation International

Minutes of Annual General Meeting – April 13, 2025

Present at Meeting:

Grand Master Clint Norman – President	Grand Master Scott Downey	Master Jordan Boudreau
Mr. Diego Cabanas – Senior VP	Master Valérie Forget	Master Jim Ripley
Mr. Maxime Lavoie – VP East	Master Ken MacKenzie	Mr. Cody Skog
Master Brandi Merritt – VP West	Master Cathy Downey	Ms. Beth Gabriel
Master Kevin Reinelt – Tournament Director	Master Stephen Marcia	Mr. Don Edmiston
Master Chris Law – Umpire Director	Master David White	Ms. Joanie Thibault
	Master Chelsea Mazzei	Ms. Terri McKillop

- 1.0 **Call to Order:** The meeting was called to order at 12:04 PM EDT.
- 2.0 **Confirmation of Quorum:** Quorum confirmed by Grand Master Norman.
- 3.0 **Motion of adoption of agenda:** Motion by Master Downey to adopt the agenda, seconded by Mr. Lavoie. All in favour. Motion carried.
- 4.0 **Motion to accept the minutes of the last meeting:** Motion by Master Reinelt to accept the minutes from the last meeting, seconded by Ms. Gabriel. All in favour. Carried unanimously.
- 5.0 **Receive 31 March 2025 financial statements:** Master Merritt presented the financial statements. Revised balance sheet distributed prior to meeting.

Important notes presented by Master Merritt:

- Tournament fees; CTFI should consider increases. Low profitability on tournaments, sustainability needs to be considered.
- Royalty income; new addition of Top Ten.
- Umpire honorariums, ITF Committees, Admin Expenses, BFL Risk; paid for itself
- Umpire Committee Expenses; they have their own bank account
- ITF Payments are paid in USD using US Bank account
- Bank charges
- Paypal charges
- \$13,989 profit for the year

Mr. Lavoie commented that he has a different amount for the umpire committee. This is due to the cut off dates for event registrations do not align with the CTFI year end.

- 6.0 **Motion to adopt financial report:** Motion by Mr. Lavoie to adopt the financial report. Seconded by Master Mazzei. All in favour. Master Merritt abstained. Motion carried and adopted.
- 7.0 **Approval of updated CTFI constitution and bylaws:** Mr. MacLeod has been working on the constitution and bylaws. Grand Master Norman is working with a Sports Lawyer as well, who will be reviewing the changes. Grand Master Norman proposes to circulate for review once they are finalized, to be approved secretarially.

Motion by Master Merritt to have the updated CTFI constitution and bylaws circulated for review and approval once finalized. Seconded by Master Reinelt. All in favour. Motion carried.

8.0 Announcements 2025/26 International, National, Eastern, Western and Provincial Tournaments: Master Reinelt presented to upcoming events schedule.

- 2025: Selection Nationals in Levis, QC.
- Currently seeking event hosts for Easterns and Westerns at the end of the year (Nov/Dec). Potential hosts in Montreal, QC, and Kamloops, BC.
- 2026: Now seeking hosts for all three major events.

9.0 Provincial reports: Reports shared by email prior to meeting. Missing report from Quebec. Master Forget to follow up with Grand Master Laquerre to that it can be shared with the board. Grand Master Norman thanked everyone working hard for their province and for sharing the developments.

All reports below (10.0 – 14.0) were distributed by email in advance of the meeting.

10.0 Technical Director Report

11.0 Tournament Director Report

12.0 Umpire Director Report

13.0 President's Report

14.0 Coaches Report

15.0 Appointment of Election Committee: All incumbents are letting their name stand. No further nominations were received. Therefore, an election committee is not required.

16.0 Elections of officers: Technical Director / Umpire Director / Tournament Director

- Technical Director: Motion by Master Forget to accept the nomination of Grand Master Laquerre as Technical Director. Seconded by Mr. Lavoie. All in favour. Grand Master Laquerre named Technical Director for another term.
- Umpire Director: Motion by Master Downey to accept the nomination of Master Law for Umpire Director. Seconded by Ms Gabriel. All in favour. Master Law named Umpire Director for another term.
- Tournament Director: Motion by Grand Master Downey to accept the nomination of Master Reinelt as Tournament Director. Seconded by Master Forget. All in favour. Master Reinelt named Tournament Director for another term

Grand Master Norman congratulated all directors and thanked them for their work and contributions to the CTFI.

17.0 New business - Resolution to ratify actions of the executive for the past year: Motion by Master Reinelt to accept the actions of the executive committee. Seconded by Mr. Lavoie. All in favour. Motion carried.

18.0 Adjournment of meeting: Motion by Master Marcia to adjourn the meeting. Seconded by Master Downey. All in favour. Meeting adjourned at 12:33 PM EDT.