



1/29/2024

V1.2

CTFI Umpire Selection Evaluation

Objective: The objective of this process is to ensure a fair, transparent, and efficient selection of umpires to officiate at Taekwon-Do international tournaments, promoting the highest standards of officiating and maintaining the integrity of the sport.

1. UMPIRE ELIGIBILITY:

- 1.1 Applicants must hold a valid International Taekwon-Do Umpire certification recognized by the ITF (Class A or B)
- 1.2 Applicants must have attended a Qualifying International Umpire Course (QUIC) within two calendar years of the international event.
- 1.3 Applicants must have acted as a **full-time** umpire at a CTFI Sanctioned event in the past two years *An exception will be made for individuals who have a role in managing CTFI events (Tournament and Umpire Committee Members) However those individuals are still required to complete their performance requirements below.*

2. APPLICATION SUBMISSION:

- 2.1 Applicants must submit their applications to the CTFI Umpire Committee within the specified deadline.
- 2.2 Applications should include relevant certifications, officiating experience, and any other required documentation. **(Applicants must complete the Umpire History Form)**

3. REVIEW COMMITTEE:

- 3.1 The Umpire Committee will assess the applications based on the eligibility criteria.

4. SELECTION CRITERIA:

- 4.1 The selection committee will consider the following criteria:
 - a. Officiating certification and level.
 - b. Experience in officiating at international and national tournaments.
 - c. Performance evaluations from previous tournaments.
 - d. Diversity to ensure representation from different provinces



5. SELECTION PROCESS:

5.1 The Umpire Committee will evaluate applications and create a shortlist of qualified candidates based on:

- Eligibility in section 1.1 – 1.3
- The below point system

5.2 Shortlisted candidates may be required to undergo an interview to assess their knowledge, communication skills, and understanding of tournament rules.

5.3 The final selection will be made based on a combination of the application review, interview performance, and the need for diversity among the selected umpires.

5.4 Selected Umpires will be put forth to the CTFI Executive Committee for final approval.

6. NOTIFICATION:

6.1 Selected umpires will be notified in writing, including details of their funding and any other relevant information.

6.2 Unsuccessful applicants will also be notified with constructive feedback, if applicable.

8. CONTINGENCY PLAN:

8.1 A contingency plan will be established to address unforeseen circumstances, including the replacement of umpires due to unexpected unavailability.

9. REVIEW AND FEEDBACK:

9.1 After the tournament, a review session will be conducted to gather feedback from umpires, athletes, and coaches to improve the selection process for future tournaments.

10. DOCUMENTATION:

10.1 All aspects of the umpire selection process, including applications, evaluations, and committee decisions, will be documented and maintained for transparency and accountability.

This process ensures that only qualified umpires officiate at international tournaments, contributing to the success and credibility of the events.

11. EVALUATION METHOD

Applicants must complete the Umpire History Form and will be assessed based on four categories:

- Experience
- Knowledge



- Performance
- Conduct and attitude



The CTFI Umpire Committee may reach out to the ITF Umpire Committee for additional feedback

The following point system will be adopted upon confirmation of eligibility in section 1.1, 1.2, 1.3

Competitions attended as a “Full-Time” Umpire in the last two years

- Eastern Canadian Championships (20 points)
- Western Canadian Championships (20 points)
- National Championships (30 points)
- Pan-American Championships/North American Championships (20 points)
- Competitions outside Canada: for example, European Championships (20)
- World Cup (30 points)
- World Championships (35 points)

Courses attended in the past two calendar years:

Provincial Umpire Course (5 points)

National Umpire Course (10 points)

“Qualifying” International Umpire Course (20 points)

International Instructors Course (20 points)

Performance at previous CTFI Tournaments:

Excellent (20 points)

Good (15 points)

Fair: (5 points)

12. Travel Reimbursement/Honorarium:

The CTFI Executive Committee will annually dedicate \$5,000.00 to umpire travel honorariums. This amount may change from year to year depending on the CTFI’s financial standing. More funding may be allocated based on the amount raised from Umpire Courses and other Umpire Committee fundraising.

Funding allocation will be based on

- Annual Budget
- Number of Umpires selected and approved by the CTFI Board and ITF Umpire Committee
- Umpire ranking after evaluation

*CTFI may limit the number of umpires who receive funding based on budget.

*CTFI will confirm each umpires funding eligibility at the time of selection



Funding Example

1. Level A funding: \$700.00 - \$1,500.00 travel reimbursements for ITF Class A Umpires.
2. Level B funding: \$500.00 - \$700.00 travel reimbursements for ITF Class B Umpires.

CTFI Umpire Committee